

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
August 23, 2021

The Clearcreek Township Trustees met in regular session at 9:00 a.m. with the following members present: Mr. Gabbard, Mr. Muterspaw, and Mr. Wade.

Mr. Wade opened the meeting and led in the Pledge of Allegiance.

Mr. Wade asked if the Board members had any consent agenda item or items that they wished removed. No removal from the consent agenda was requested.

Mr. Carolus, Fiscal Officer, updated the Board on the how the survey of Township roads is progressing. He commended Mr. Jones, Road Superintendent, for his efforts in getting together the information needed.

Mr. Carolus updated the Board on the following two resolutions.

Mr. Wade read Resolution 5320 – A Resolution requesting Clearcreek Township’s share of funds from the Ohio Treasurer by direction of the United States Treasury for the American Rescue Plan Act funds as legislated in the Social Security Act, and appropriating the funds, dispensing with the second reading, and declaring an emergency. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5321 – A Resolution levying a special assessment on lands in Clearcreek Township for funding 2022 street lighting districts and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade called for public comment, of which, none was noted.

Mr. Clark, Township Administrator, updated the Board on the next three resolutions pertaining to junk vehicles, vegetation violations, and certifying the cost to the County to recover funds used to abate a nuisance.

Mr. Wade read Resolution 5322 – A Resolution determining that the maintenance of 8541 Bunnell Hill Road, parcel ID #04-02-427-005, constitutes a nuisance and ordering the removal of debris and the removal of junk vehicles, dispensing with the second reading, and declaring an emergency. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5323 – A Resolution determining that the maintenance of the following specific tracts of land constitute a nuisance for vegetation control, dispensing with the second reading, and declaring an emergency:

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
August 23, 2021

- a. 8541 Bunnell Hill Road; parcel ID #04-02-427-005, 1.901 acres
- b. 194 E. Pekin Road; parcel ID #09-34-153-011, .5804 acre
- c. Township Line Road; parcel ID #05-19-400-038, 5.001 acres

Mr. Wade asked for a motion to approve the Resolution. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade read Resolution 5324 – A Resolution levying a special assessment on 3517 Mary Ann Dr in Clearcreek Township to recover the costs of abating a nuisance and dispensing with the second reading. Mr. Wade asked for a motion to approve the Resolution. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark asked the Board to approve the recommendation to promote Jennifer Whittle from part-time Fire Clerk to permanent, part-time, probationary Communications Coordinator at \$25.00 per hour, effective August 23, 2021. Mr. Wade asked for a motion to approve the promotion. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Clark asked the Board to approve the recommendation to promote seasonal laborer Hunter Wiseman to permanent, part-time probationary Parks Crewperson, at \$15.00 per hour, effective August 20, 2021. Mr. Clark noted that Mr. Hale, Parks Superintendent, stated Mr. Wiseman was a good seasonal employee that he wished to retain as a part time employee. Mr. Wade asked for a motion to approve the promotion. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Wade asked for an update on the road repaving project. Mr. Jones stated road striping had begun with good progress on road work with only two more streets left to repave. Mr. Jones also noted the crew was currently out replacing a pipe on Bunnell Hill Road.

Mr. Terrill, Police Chief, asked the Board to accept a generous donation of \$1,000 to benefit the Police Department from Enterprise Products. Mr. Wade asked for a motion to accept the donation. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Agenbroad, Fire Chief, asked the Board to accept a generous donation of \$200 to benefit the Fire District from Nancy L. Gilbert as a thank you for a medical response to her home. Mr. Wade asked for a motion to accept the donation. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
August 23, 2021

Chief Agenbroad then asked the Board for permission to allow two Fire Paramedics to become part of the Warren County Tactical Response Unit (WCTRU) . Chief Agenbroad told the Board that the personnel would respond when the WCTRU was activated and that several Clearcreek and Springboro police officers were already on the unit. Chief Agenbroad noted that Township residents were a priority and that members would only respond if the Township was properly staffed. Mr. Wade asked for a motion to allow two Fire Paramedics to participate with the WCTRU. Mr. Gabbard so moved with Mr. Muterspaw seconding the motion. Upon roll call the vote was as follows: Mr. Gabbard-yea; Mr. Muterspaw-yea; and Mr. Wade-yea.

Mr. Wade asked for a motion to approve the Consent Agenda. Mr. Muterspaw so moved to approve the Consent Agenda as presented to the Board:

- 1 Approval of Minutes – August 9, 2021, Regular Session.
- 2 Current Bills and Financial Report.

Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

Mr. Clark informed the Board about the failure of the septic system (both pumps) at the Administration building. Mr. Clark thought the bill would be under his spending authority but wanted the Board to be aware of the issue.

Mr. Clark advised that a citizen, Mr. Sprout, had asked the Board to make some park rule changes at Diane's Sycamore Reserve. Mr. Clark asked if the Board wished to discuss this at a future work session. The Board stated that they were willing to discuss the issue. Mr. Clark stated he would add this to the next work session agenda.

Mr. Clark then asked if the Board wished to go into executive session regarding possible imminent litigation. At 9:20 a.m., Mr. Wade asked for a motion to recess the regular meeting and go to executive session to conference with the public body's attorney concerning imminent court action as defined by division (G)(3) of section 121.22 of the Revised Code. Mr. Muterspaw so moved. Mr. Gabbard seconded the motion and upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

At 10:00 a.m., the Board returned from Executive Session and unanimously agreed to resume the regular meeting.

RECORD OF PROCEEDINGS
CLEARCREEK TOWNSHIP TRUSTEES
Minutes of Regular Meeting
August 23, 2021

With no further business, Mr. Wade asked for a motion to adjourn the Regular Meeting at 10:00 a.m. Mr. Muterspaw so moved with Mr. Gabbard seconding the motion. Upon roll call the vote was as follows: Mr. Muterspaw-yea; Mr. Gabbard-yea; and Mr. Wade-yea.

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